



Dear Councillor

April 2018

You are summoned to a meeting of Finance & Management Committee will be held at the **Town Council Offices**, Taylors Lane, Rugeley at **7.30pm on Wednesday 25 April 2018**. Please notify this office if you are unable to attend.

Yours sincerely

Hilary Goodreid
Town Clerk

To:	R. Alexander	Mrs P. Ansell	Mrs A. Cooney
	R. Dipple	G. Grant	I. Hodgson
	R. Jones	Mrs C. Panter-Hood	N. Stanley

AGENDA

- 1. Apologies**
 - 2. Declarations of Interest**
 - 3. Minutes and Matters Arising**
To approve the Draft Minutes of the meeting held on Wednesday 21 March 2018 as a true and correct record. **Appendix**
 - 4. Payments**
Payments from 21st March 2018 to 25th April 2018 are to be considered.
 - 5. Income and Expenditure**
Cllrs to received detailed income and expenditure reports.
 - 6. Community Infrastructure Levy**
Councillors to be advised on the allocated CIL from 1/10/17 – 31/3/18.
 - 7. End of Year Report:**
Cllrs will receive a report from the Assistant Town Clerk on the final year end accounts.
 - 8. Exclusion of the Public**
The public were excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.
- CONFIDENTIAL**
- 9. Staffing Matters:** Cllrs to receive an update on –
 - staff absences (if any);
 - accident book report (if any)
 - staff issues (if any).
 - 10. Date of Next meeting**
Wednesday 16th May 2018.

