



July 2018

Dear Councillor,

You are hereby summoned to attend a Full Council Meeting of Rugeley Town Council which will be held at the **Rugeley Town Council Offices**, Taylors Lane Rugeley at **7.30pm on Wednesday 4<sup>th</sup> July 2018** at which the following business will be transacted.

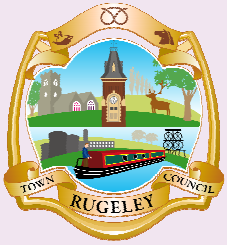
*Hilanny Goodreid*

Mrs H. Goodreid  
Town Clerk

## AGENDA

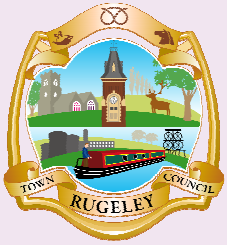
<b>53</b>	<b>To receive apologies (through the Clerk in accordance with Standing Orders)</b>
<b>54</b>	<b>Declaration of Personal &amp; Prejudicial interest in any item on the agenda</b> <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
<b>55</b>	<b>To receive any requests for dispensation</b>
<b>56</b>	<b>Chair to close meeting for public session:</b> Members of the public are invited to address the Council on any issue over which it has a power. This session will be limited to 20 minutes (5 minutes per speaker)
<b>57</b> 57.1	<b>Rugeley Pedestrianisation Order</b> CCDC Cllr Carl Bennett will attend to talk to the council about the pedestrianisation order for the town.
<b>58</b> 58.1	<b>Police Report</b> A representative from the police will be in attendance to report on crime figures and other police issues in the town.
<b>59</b> 59.1	<b>Local Plan for Cannock Chase District</b> A Glenn Watson and Clare Eggington from CCDC will be in attendance to explain about preparing the new local plan and discuss some of the issues that will need to be considered in light of national government changes to the planning system and also in a more localised context.
59.2	Following the decision at Full Council in January 2018, it was agreed that Councillors consider the potential for a <u>Neighbourhood Plan</u> for Rugeley at its July meeting.
<b>60</b> 60.1	<b>Report from District Councillor Christine Martin</b> Cllr Martin has been invited to the council meeting to introduce herself to the town and talk about her work as a District Councillor.





<b>61</b> 61.1	<b>Rugeley Town Centre</b> A number of concerns have been raised about the state of the street furniture, paving slabs, parking restrictions, disabled parking provision, parking charges etc. in the Town Centre. There will be a discussion around all of these issues at this point and an officer from CCDC has been invited to the meeting.
<b>62</b> 62.1	<b>To consider approving and signing the following council minutes:</b> <ul style="list-style-type: none"><li>• Full Council meeting 6 June 2018</li></ul>
<b>63</b> 63.1	<b>Actions Arising</b> Councillors to receive a verbal update on actions arising from the full council meeting held on 6 June 2018.
<b>64</b>	<b>To note the minutes from the following committee meetings:</b> <ul style="list-style-type: none"><li>• Community Engagement Committee held 9 May 2018</li><li>• Rose Committee held 9<sup>th</sup> May 2018</li><li>• Planning Committee held 16<sup>th</sup> May 2018</li><li>• Finance and Management Committee held 16<sup>th</sup> May 2018</li></ul>
<b>65</b> 65.1	<b>Draft Strategy and Action Plan.</b> <u>Finance and Management Committee Recommendation</u> Finance and Management Committee agreed to recommend to Full Council the Draft Strategy and Action Plan for 2018/2019 be approved providing that changes were made to the plan re specific descriptions and the general impression of capability of the Town Council in resolving matters.
<b>66</b> 66.1	<b>General Data Protection Regulations</b> <u>Finance and Management Committee Recommendation</u> Finance and Management Committee agreed to recommend to Full Council that the following policies and notices pertaining to GDPR, be approved: <ul style="list-style-type: none"><li>• Data Flow</li><li>• Employee Privacy Notice</li><li>• Hirers Privacy Notice</li><li>• Email Contact Privacy Notice</li><li>• Councillors Privacy Notice</li><li>• Job Application Privacy Notice</li><li>• Information Protection Policy</li><li>• Information Security Incident Policy</li><li>• Retention of Documents and Records</li><li>• Contact Consent Forms: employee, hirer, general</li></ul>





<b>67</b> 67.1	<b>Councillor Application Form</b> <u>Finance and Management Committee Recommendation</u> Finance and Management Committee agreed to recommend to Full Council that the Draft Councillor Application Form (to assist candidates when applying for co-opted positions), be approved.
<b>68</b> 68.1  68.2  68.3  68.4	<b>The Structure of the Council</b> To discuss issues arising from the recent resignation of Cllr Jones including the actions required following the call for an election for the vacant post.  To declare any changes in political allegiance since councillors were last appointed to their roles.  To revisit the allocation of councillors to committees and re-elect Chairs/Vice Chairs in light of recent changes in Councillors.  Councillors to discuss the number of Councillors on the Town Council.
<b>69</b> 69.1	<b>Signatures for Bank Accounts</b> Councillors will discuss and decide on the approved signatories for the Santander savings bank account.
<b>70</b> 70.1	<b>Glasswasher for the Rose Theatre</b> Following the recent breakdown of the theatres dishwasher, Councillors to consider actions on repair / replacement of the item.
<b>71</b> 71.1	<b>Chairs Report</b> The Chair will report back on any events attended on behalf of the council.
<b>72</b> 72.1	<b>Clerks Report</b> The Clerk will report back on issues arising needing to be brought to the Councils attention.
<b>73</b> 73.1  73.2	<b>Date of Next Meeting:</b> 5 September 2018.  Cllrs to consider changing the date of the January 2019 meeting for Full Council from 2nd January 2019 to 9 <sup>th</sup> January 2018 and therefore changing the date of Rose Committee and Community Engagement Committee from 9 <sup>th</sup> January 2019 to 23 <sup>rd</sup> January 2019.

