



June 2018

Dear Councillor,

You are hereby summoned to attend a Full Council Meeting of Rugeley Town Council which will be held at the **Rugeley Town Council Offices**, Taylors Lane Rugeley at **7.30pm on Wednesday 6th June 2018** at which the following business will be transacted.

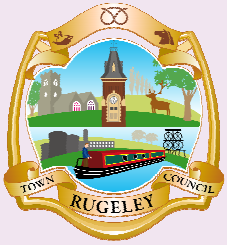
Hilanny Goodreid

Mrs H. Goodreid
Town Clerk

AGENDA

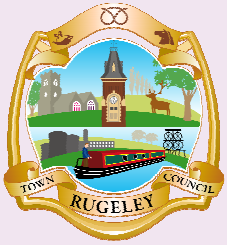
31	To receive apologies (through the Clerk in accordance with Standing Orders)
32	Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i> Councillors to note changes in Register of Interests for Cllrs Carroll, Gaye, Alexander and Jones.
33	To receive any requests for dispensation
34	Chair to close meeting for public session: Members of the public are invited to address the Council on any issue over which it has a power. This session will be limited to 20 minutes (5 minutes per speaker)
35 35.1	Police Report A representative from the police will be in attendance to report on crime figures and other police issues in the town.
36 36.1	Report from District Councillors Olivia Lyons Cllrs Lyons has been invited to the council meeting to introduce herself to the town.
37	To consider approving and signing the following council minutes: <ul style="list-style-type: none">• Full Council meeting 2 May 2018• Rugeley Annual Town Council Meeting 2 May 2018• Rugeley Annual Assembly 23 May 2018
38	Actions Arising Councillors to receive a verbal update on actions arising from the full council meeting held on 2 May 2018.





39	To note the minutes from the following committee meetings: <ul style="list-style-type: none"> • Community Engagement Committee held 11th April 2018 • Rose Committee held 11th April 2018 • Planning Committee held 18th April 2018 • Finance and Management Committee held 25th April 2018
40 40.1	Structure of the Council Cllr Gaye to raise a discussion about the make up of Councillors representation on Rugeley Town Council.
41 41.1	Co-option of Town Councillors Councillors to discuss the applications for the two vacant positions for co-opted Town Councillor and to make a decision on the two positions.
42 42.1 42.2 42.3	Council to Review and Approve the Annual Governance and Accountability Return 2017/2018: To approve the Internal Audit Section of the Annual Return and the Internal Audit Report 2017/2018 To approve Section 1 - the Annual Governance Statement for 2017/2018 To approve Section 2 - the Accounting Statements for 2017/2018
43 43.1 43.2 43.3	Budget for 2018/2019 Councillors to note the detailed budget for 2018/2019. Councillors to note the Community Infrastructure Levy allocation for the year and discuss the projects associated with this budget. Councillors to discuss the access to bank accounts for the town council.
44 44.1	Cannock Chase District Council use of floor space at the Town Council Councillors to discuss the Heads of Terms proposed by Cannock Chase District Council who wish to occupy two rooms in the Town Council offices.
45 45.1	Draft Strategy and Action Plan 2018/2019 Councillors to receive the first draft of the Strategy and Action Plan for Rugeley Town Council.
46 46.1	Health and Safety Policy Three quotes have been received for an updated Health and Safety Policy for Rugeley Town Council and Rugeley Rose Theatre. Councillors are requested to consider the quotes and make a decision on the way forward.
47 47.1 47.2	Items for consideration from the Rugeley Annual Assembly held on 23rd May 2018. To discuss bus services on Sundays to/from Birches Valley and to discuss buses at weekends and evenings to neighbouring towns. Rugeley Market Hall – there was concern about the future of the market





Rugeley Town Council

Rose Theatre and Community Hall
Taylors Lane
Rugeley
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47.3	Urban Orchard Grant Scheme – to discuss the further promotion of this scheme.
47.4	Elmore Park – to discuss the opportunities for Elmore Park required improvements.
47.5	Rugeley Forum – to discuss the possible reinstatement of the quarterly Rugeley Forum.
48	Chairs Report
48.1	The Chair will report back on any events attended on behalf of the council.
49	Clerks Report
49.1	The Clerk will report back on issues arising needing to be brought to the Councils attention. Items will include: <ul style="list-style-type: none">• Project ideas for the forthcoming year• Councillor Training Opportunities• Rugeley Community Speedwatch Scheme
50	Hagley Fields
50.1	Cllr Jones to update on an award to the Environment Agency for work at Hagley Fields.
51	Fire Station
51.1	Cllr Alexander to report on an issue concerning the hire of rooms at the community fire station.
52	Date of Next Meeting: 4 July 2018.

