

April 2018

Dear Councillor,

You are hereby summoned to attend a Full Council Meeting of Rugeley Town Council which will be held at the **Rugeley Town Council Offices**, Taylors Lane Rugeley at **7.30pm on Wednesday 4<sup>th</sup> April 2018** at which the following business will be transacted.

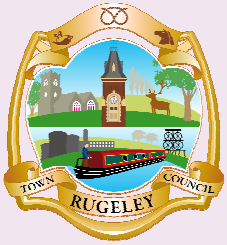
*Hilanny Goodreid*

Mrs H. Goodreid  
Town Clerk

## AGENDA

<b>1</b>	<b>To receive apologies (through the Clerk in accordance with Standing Orders)</b>
<b>2</b>	<b>Declaration of Personal &amp; Prejudicial interest in any item on the agenda</b> <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
<b>3</b>	<b>To receive any requests for dispensation</b>
<b>4</b>	<b>Chair to close meeting for public session:</b> Members of the public are invited to address the Council on any issue over which it has a power. This session will be limited to 20 minutes (5 minutes per speaker)
<b>5</b>	<b>Police Report</b> A representative from the police will be in attendance to report on crime figures and other police issues in the town.
<b>6</b>	<b>To consider approving and signing the following council minutes:</b> ➤ Full Council meeting 7 March 2018
<b>7</b>	<b>Actions Arising</b> Councillors to receive a verbal update on actions arising from the meeting held on 7 <sup>th</sup> March 2018.
<b>8</b>	<b>To note the minutes from the following committee meetings:</b> <ul style="list-style-type: none"><li>• Community Engagement Committee held 14<sup>th</sup> February 2018</li><li>• Rose Committee held 14<sup>th</sup> February 2018</li><li>• Finance and Management Committee held 21<sup>st</sup> February 2018</li><li>• Planning Committee held 21<sup>st</sup> February 2018</li></ul>





<b>9</b>	<b>Recommendations from Finance and Management Committee 21<sup>st</sup> March 2018:</b>  It was agreed to recommend to Full Council that the Lone Worker Risk Assessment be adopted. <b>(Attached)</b>
<b>10</b>	<b>Chairs Report</b> The Chair will report back on any events attended on behalf of the council.
<b>11</b>	<b>Clerks Report</b> The Clerk will report back on issues arising needing to be brought to the Councils attention. Items will include: <ul style="list-style-type: none"><li>• Jobs Fair – 20<sup>th</sup> April 2018</li><li>• Annual Meeting of Rugeley Town Council – 2<sup>nd</sup> May 2018</li><li>• Annual Parish Meeting – 23<sup>rd</sup> May 2108</li></ul>
<b>12</b>	<b>Spreader</b> The Council recently advertised the spreader for sale via an on line selling site. The Town Clerk will report back on the outcome of the advertisement and seek approval from the Council for subsequent action resulting from this advertising.
<b>13</b>	<b>Exclusion of the Public</b> The public were asked to leave because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.
<b>14</b>	<b>Staffing Matters</b> At the meeting of Finance and Management Committee on 21 <sup>st</sup> March 2018, it was agreed to recommend that Full Council look at the salaries of staff, any increases and appraisals.
<b>15</b>	<b>Date of Next Meeting:</b> 2 May 2018.

