



February 2018

Dear Councillor,

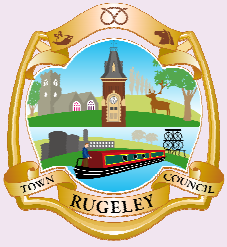
You are hereby summoned to attend a Full Council Meeting of Rugeley Town Council which will be held at the **Rugeley Town Council Offices**, Taylors Lane Rugeley at **7.30pm on Wednesday 7 February 2018** at which the following business will be transacted.

Mrs H. Goodreid
Town Clerk

AGENDA

163	To receive apologies (through the Clerk in accordance with Standing Orders)
164	Declaration of Personal & Prejudicial interest in any item on the agenda <i>(Note members should notify Monitoring officer within 28 days if not already declared)</i>
165	To receive any requests for dispensation
166	Chair to close meeting for public session: Members of the public are invited to address the Council on any issue over which it has a power. This session will be limited to 20 minutes (5 minutes per speaker)
167	Police Report
168	To consider approving and signing the following council minutes: ➤ Full Council meeting 3 January 2018
169	Matters Arising Councillors to consider any matters arising from the meeting held on 3 rd January 2018.
170	To note the minutes from the following committee meetings: <ul style="list-style-type: none">• Community Engagement Committee held 13th December 2017• Rose Committee held 8th November 2017• Finance and Management Committee held 20th December 2017 NB the minutes of Planning Committee held 20 th December 2017 have not yet been signed as the January committee meeting was not quorate.





171	Recommendations from Finance and Management Committee 17th January 2018
171.1	It was agreed to recommend to Full Council that the Statement of Internal Audit be adopted. (Attached Report and Document).
171.2	It was agreed to recommend to Full Council that the Social Media and IT Policy be adopted. (Attached Report and Document)
171.3	Recommendations from Community Engagement Committee 10th January 2018 It was agreed to take the decision as to whether the Christmas Lights be switched on, on Friday 23 rd November with the Rugeley Lotto Events event or separately on Friday 30 November, to Full Council for a decision. (Attached Report)
172	Chairs Report The Chair will report back on any events attended on behalf of the council.
173	Clerks Report The Clerk will report back on issues arising needing to be brought to the Councils attention. This will include discussion around: <ul style="list-style-type: none">• Jobs Club at Rugeley Rose Theatre which started on Tuesday 30th January• Press release from Cannock Chase Radio
174	Risk Assessment Councillors to update the democratic elements of the Councils Risk Assessment. (Relevant pages attached)
175	Green Lane Play Area Councillors to discuss possible improvements to Green Lane Play Area, Rugeley. (Attached Report)
176	Grit Spreader Councillors to discuss the use of the Town Council owned grit spreader. (Attached Report)
177	Date of Next Meeting: 7 March 2018.

