

Dear Councillor

January 2018

You are summoned to a meeting of Finance & Management Committee will be held at the **Town Council Offices**, Taylors Lane, Rugeley at **7.30pm on Wednesday 17 January 2018**. Please notify this office if you are unable to attend.

Yours sincerely

Hilary Goodreid
Town Clerk

To:	R. Alexander	Mrs P. Ansell	Mrs A. Cooney
	R. Dipple	G. Grant	I. Hodgson
	R. Jones	Mrs C. Panter-Hood	N. Stanley

AGENDA

95. Apologies

96. Declarations of Interest

97. Minutes and Matters Arising

To approve the Draft Minutes of the meeting held on Wednesday 20 December 2017 as a true and correct record. **Appendix**

98. Payments

Payments from 20th December 2017 to 17th January 2018 are to be considered. **Attached**

99. Income and Expenditure: Cllrs to received detailed income and expenditure reports.

To Follow

100. Grant Applications: Cllrs to consider applications as attached. **Attached**

101. Policies: Cllrs to consider - the Social Media and IT Policy; the Statement of Internal Control

102. Risk Assessment:

Cllrs to look at relevant sections of the Risk Assessment for its quarterly review.

103. Exclusion of the Public

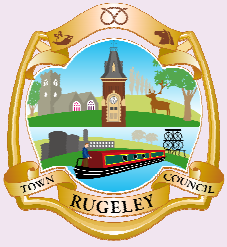
The public were excluded because of the likely disclosure of exempt information as defined in Public Bodies (Admissions to Meetings) Act 1960 Section 2.

CONFIDENTIAL

104. Staffing Matters: Cllrs to receive an update on –

- staff absences (if any);
- accident book report (if any)





Rugeley Town Council

Rose Theatre and Community Hall
Taylors Lane
Rugeley
Staffordshire
WS15 2AA

Tel: 01889 574074

- staff issues (if any).
- Cllrs to receive the quarterly staffing report

105. Date of Next meeting

Wednesday 21st February 2018.

